

**Walton County
Parks & Recreation Department**

**Felker Center, Meridian Center, & Nowell Center
Rental Form**

Agreement / Release

I understand that:

1. Activity / community rooms require the following fees & deposits.
2. Public events require proof of liability insurance (\$1,000,000 minimum).
3. A staff member must be on duty during the event.
4. Events held after hours must be booked at least 48 hours in advance.
5. Events booked less than 10 days in advance require a cash payment.
6. The deposit is refundable, if the facility is left clean & undamaged.
7. The rental fee is non-refundable.
8. The deposit, rental fee, & insurance policy (if public event) must be submitted at booking.

Fee Structure	
Activity Room:	
Damage / Clean-Up Deposit.....	\$100 per event
Rental Fee.....	\$ 25 per hour or \$100 per day
Staff Fee (after hour events).....	\$ 18 per hour
Community Room:	
Damage / Clean-Up Deposit.....	\$100 per event
Rental Fee - Full Room.....	\$ 50 per hour or \$200 per day
Rental Fee - Half Room.....	\$ 25 per hour or \$100 per day
Rental Fee - Kitchen.....	\$ 25 per day w/ rental of room
Staff Fee (after hour events).....	\$ 18 per hour
Gym Basketball Court:	
Damage / Clean-Up Deposit.....	\$150 per event
Rental Fee Full-Court.....	\$ 50 per hour or \$250 per day
Rental Fee Half-Court.....	\$ 25 per hour
Staff Fee (after hour events).....	\$ 18 per hour

I understand that I am responsible for the facility used. I agree to leave the facility in the same condition as it was found. I agree to pay for any physical damages to the property which may occur during the period of time which I am using it. I agree to turn-off all lights, water, dispose of debris, etc... before leaving. I am aware that alcoholic beverages are not allowed on property owned and operated by the Walton County BOC Parks & Recreation Department.

I hereby waive, release, absolve, indemnify, and agree to hold harmless the Walton County BOC Parks & Recreation Department from any and all liability arising out of any injuries or loss suffered by myself or a member of my party which may occur during the use of said facility.

The Walton County BOC Parks & Recreation Department reserves the right to withdraw this agreement due to scheduling difficulties which may occur. Given one (1) week's notice, individuals or organizations will have to make other arrangements for facility use.

Organization (print)

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Individual / Representative (print)

Signature

Date

(please complete reverse side)