

May 3, 2011

The Walton County Board of Commissioners held its regular monthly meeting on Tuesday, May 3, 2011 at 6:00 p.m. in the Commission Board Room, Walton County Government Building, 303 South Hammond Drive, Monroe, Georgia. Those present included Chairman Kevin Little, Commissioners Clinton Ayers, Chuck Bagley, Vickie Gasaway, Lamar Palmer, Gerald Atha and Kirklyn Dixon, County Clerk Leta Talbird, County Attorney Kirby Atkinson, Finance Director Linda Hanna, Human Resources Director Karen Fraser and Planning Director Mike Martin. A list of citizens and other employees in attendance at this meeting is on file in the auxiliary file under this meeting date.

Chairman Little called the meeting to order at 6:04 p.m. and led those present in the Pledge of Allegiance. Commissioner Dixon opened the meeting in prayer.

Commissioner Ayers made a motion to adopt the agenda as presented with the addition of a SPLOST budget amendment. Commissioner Bagley seconded the motion. All voted in favor.

The Board considered the issuance of a Notice to Proceed to Forum Municipal Development Services, LLC for development and financing of the Walton County DFCS Project. Associate County Attorney Chris Atkinson explained the proposed financing structure. Finance Director Linda Hanna presented alternative financing options. After further discussion, Commissioner Bagley made a motion to issue Notice to Proceed to Forum Municipal Development Corporation, LLC. Commissioner Gasaway seconded the motion. Commissioners Bagley, Gasaway, Palmer and Atha voted in favor of the motion. Commissioners Ayers and Dixon opposed the motion. The motion carried 4-2.

The Board considered a request from applicant Michael W. Horner to withdraw application CU1102007 – Conditional Use for a guesthouse at 688 Pleasant Valley Road. Chairman Little opened the public hearing on the matter. There was no one present in opposition to the withdrawal. Chairman Little closed the public hearing on the matter. Commissioner Palmer made a motion, seconded by Commissioner Atha to approve withdrawal of the application. All voted in favor.

The Board considered a Planning Commission recommendation to approve rezone Z11030001 – A-2 to A (with conditions) on 6.99 acres for raising organic vegetables, fruit, herbs, chicken eggs, honey and flowers for Audrey S. Viljoen. The affected property is located at 2329 Broadnax Mill Road and

is further identified on WC Tax Map C 62, Parcel 29. Chairman Little opened the public hearing on the matter. The applicant, Audrey Viljoen, came before the Board in support of the rezone. There was no one present in opposition. Chairman Little closed the public hearing on the matter. Commissioner Ayers made a motion to approve the rezone with the stipulation that use of the property would be limited to those specified in the application and letter of intent. Commissioner Atha seconded the motion; voted and carried unanimously.

Commissioner Bagley made a motion to approve the following items as presented on the administrative consent agenda:

1. Acceptance of Meeting Minutes - April 5, 2011

2. FY 2011 Budget Amendments as follows:

Maintenance and Shop: Budget amendment to cover the cost of purchasing a tire changer for the shop. Budget committee requested this item be purchased from FY 11 budget if funds could be transferred to cover the cost.

Total amendment \$6,500.00. Funds are being transferred from one expense line to another with no effect on fund balance.

Roadways and Walkways: Budget amendment to cover the cost of purchasing a Bush Hog and Salt Dog Spreader. Budget committee requested this item be purchased from FY 11 budget if funds could be transferred to cover the cost. Total amendment \$15,000.00. Funds are being transferred from one expense line to another with no effect on fund balance.

Animal Control: Two donations to be used for vaccines for cats and a cat trap. William Hund - \$60.00 and Walton Animal Guild - \$200.00. Total amendment \$260.00. This is an amendment to both revenue and expenditure budgets with no effect on fund balance.

Sheriff: Budget transfer to move funds from Promotional Money account to Regular Salaries account and one temp account to another to cover the cost of promotions in Patrol. Total amendment \$2,000.00. Funds are being transferred from one expense line to another with no effect on fund balance.

Sheriff: Budget Transfer to move funds from Promotion Money account to Regular Salaries account and one Temporary account to another to cover the cost of promotions in the Jail. Total amendment \$13,000.00. Funds are being transferred from one expense line to another with no effect on fund balance

3. Contracts & Budgeted Purchases of \$2,500.00 or greater

4. EMS Bad Debt

5. Ratification of actions taken by the WCWSA at its meeting held on 4/26/2011

Commissioner Dixon seconded the motion. All voted in favor.

Chairman Little and the budget committee presented the proposed FY 2012 budget to the Board.

Commissioner Gasaway made a motion to adopt a resolution adopting a fund balance policy for financial statement reporting. Commissioner Dixon seconded the motion; voted and carried unanimously.

Commissioner Dixon made a motion, seconded by Commissioner Atha, to adopt a resolution authorizing the Finance Director to evaluate existing fund balance classifications (reserved and unreserved) and reclassify them in accordance with GASB 54 for implementation effective the fiscal year ending June 30, 2011. All voted in favor.

Commissioner Palmer made a motion, seconded by Commissioner Dixon, to adopt a resolution changing the name of Fund 252, now titled D.A.R.E. Fund to Sheriff Youth Programs Fund. All voted in favor.

Commissioner Gasaway made a motion to adopt a resolution adopting the following list of Special Revenue Funds and their expected ending fund balance as committed for the purposed of law enforcement: Fund 212- Inmate Phone Fund – Inmate phone usage revenue received for expenditures related to inmate needs. Such needs will be determined by the Walton County Sheriff. Fund 213 – Inmate Commissary Fund – Commissary revenues received for expenditures related to inmate needs. Such needs will be determined by the Walton County Sheriff. Fund 252 – Sheriff Youth Programs Fund – Revenues received for Law Enforcement Explorers and D.A.R.E. Programs established in the Walton County Sheriff’s Office for expenditures related to these programs. Fund 254 – Sheriff Programs Fund – Revenues received for Traffic Enforcement program for expenditures related to the traffic safety and H.E.A.T. programs, and revenues received from Pepsi machine sales for expenditures in the Sheriff’s Office. Commissioner Atha seconded the motion; voted and carried unanimously.

Commissioner Bagley made a motion, seconded by Commissioner Gasaway, to adopt a resolution creating Fund 254 – Sheriff Programs Fund. All voted in favor.

Commissioner Gasaway made a motion to approve a Letter of Engagement with Mauldin & Jenkins, Certified Public Accountants, LLC for the FY 2011 audit. Commissioner Bagley seconded the motion. All voted in favor.

Commissioner Ayers made a motion to approve, for the record, the Sheriff's Office H.E.A.T. Grant continuation application. Commissioner Palmer seconded the motion; voted and carried unanimously.

Commissioner Gasaway made a motion to approve the U.S.D.A. Natural Resources Conservation Service Grant continuation application and agreement. Commissioner Atha seconded the motion. All voted in favor.

Commissioner Ayers made a motion, seconded by Commissioner Palmer, to approve an Assistance to Firefighters Grant application. All voted in favor.

Commissioner Palmer made a motion, seconded by Commissioner Gasaway, to approve, for the record, personnel actions for the period of 4/1/2011 through 4/25/2011. All voted in favor.

Commissioner Atha made a motion, seconded by Commissioner Palmer, to approve the following staffing requests:

1. Communication Officer – E911. Full-time replacement for employee who resigned on 4/20/2011. E-911 has current applications from last recruiting process (January 2011) from which to choose qualified applicants. No additional advertising is necessary. Salary is approved in the FY-2011 budget.

2. Communications Officer Senior – E-911. Full-time replacement for employee who was promoted recently within the department. To be advertised internally. Salary is approved in the FY-2011 budget.

3. Assistant District Attorneys (2) – DA Office. Full-time replacements for employees who resigned on 2/18 and 3/23/2011, respectively. To be advertised externally and internally. Salary is approved in the FY-2011 budget.

4. Deputy Sheriff Senior – Sheriff's Office. Full-time replacement for an employee who is resigning due to disability. To be advertised internally only. Salary is approved in the FY-2011 budget.

5. Deputy Sheriff Sergeant – Full-time replacement for employee who is being demoted to lower rank. To be advertised internally only. Salary is approved in the FY-2011 budget.

6. Office Assistant – Public Works – Full-time replacement for employee who was promoted in February 2011. To be advertised externally and internally. Salary is approved in the FY-2011 budget.

7. Records Clerk – Sheriff's Office – Full-time replacement for employee who is retiring at the end of May 2011. To be advertised externally and internally. Salary is approved in the FY-2011 budget.

8. Firefighters – TEMPS – Fire Rescue – Additions to staff as TEMPORARY firefighters as a result of the acceptance of the SAFER grant at the BOC April 2011 meeting. Chief Moore needs to start the recruiting process to select the qualified candidates and obtain sizes for uniforms and gear prior to July 1st. The selected candidates will not start employment until July 1 or soon thereafter. To be advertised externally and internally. Salaries have been budgeted in the proposed FY-2012 budget.

9. Equipment Operator – TEMP – Public Works – Temporary position needed for seasonal work in Public Works. Incumbent resigned due to illness. To be advertised externally and internally. Salary is approved in the FY-2011 budget.

10. Maintenance Worker II - Facilities Mgmt. - Full-time replacement for employee who retired on April 1st. To be advertised internally only. Salary is approved in the FY-2011 budget.

11. Recycling Maintenance Worker - TEMP - Keep Walton Beautiful - TEMP replacement for employee who resigned on April 29th. To be advertised externally and internally. Salary is approved in the FY-2011 budget.

Commissioner Palmer seconded the motion. All voted in favor.

DeDe Harris of the Walton Wellness Coalition presented an employee wellness program called “A Healthy Fit” being offered to county employees in partnership with the University of Georgia School of Pharmacy. Commission Ayers made a motion to approve implementation of the program. Commissioner Gasaway seconded the motion. All voted in favor.

Commissioner Bagley made a motion to approve a SPLOST budget amendment to allocate funds to current and potential 2007 SPLOST capital projects. Commissioner Gasaway seconded the motion; voted and carried unanimously.

Commissioner Palmer made a motion, seconded by Commissioner Atha, to approve a Water Tank Maintenance Contract with Utility Service Company, Inc. for the Between II Tank. All voted in favor.

Commissioner Atha made a motion to approve a proposal from Precision Planning, Inc. for Site Analysis and Detailed Concept Design for the Walton County Jail Project in the amount of \$28,990.00. He further moved to give the Chairman the authority to allocate funds for the proposal. Commissioner Dixon seconded the motion; voted and carried unanimously.

Commissioner Palmer made a motion to approve a contract with Global Research Solutions, LLC for jail inmate legal research services. Commissioner Ayers seconded the motion. All voted in favor.

Commissioner Gasaway made a motion to approve a Tax Commissioner's recommendation to refund Linda Lee Elliott in the amount of \$149.68 for tag fees paid in error. Commissioner Ayers seconded the motion; voted and carried unanimously.

Commissioner Gasaway made a motion to appoint Ronnie Almand to the Northeast Georgia Region 10 Emergency Medical Services Council. Commissioner Ayers seconded the motion. All voted in favor.

Chairman Little entered into the record a proclamation proclaiming May 2011 as Older Americans Month in Walton County.

Fire Chief Mike Moore came before the Board to discuss purchasing a fire engine. He stated that the low bid received for a demo engine was \$250,000.00 from Southeastern Apparatus Sales, LLC. He requested that the Board approve a letter of intent and a deposit in the amount of \$50,000.00 to Southeastern Apparatus Sales with the balance of the cost to be paid out of FY 2012 funds. Finance Officer Linda Hanna stated that Impact Fee funds could be used for the deposit since the engine would be purchased to increase the Fire Department fleet. After further discussion, Commissioner Dixon made a motion to approve the letter of intent and the \$50,000.00 deposit as requested. Commissioner Bagley seconded the motion. Commissioner Atha stated that he would like Chief Moore to negotiate the amount required for deposit on the engine. Commissioner Dixon amended his motion to approve the letter of intent and to authorize Chief Moore to negotiate the deposit between \$25,000.00 and \$50,000.00. Commissioner Bagley seconded the amended motion. All voted in favor.

Chairman Little recognized Walton Tribune Publisher David Clemmons and congratulated the Tribune and News Editor Robbie Schwartz for winning the Association of County Commissioners Media Advocate of the Year Award for small to medium media markets.

At 7:00 p.m., Commissioner Dixon made a motion, seconded by Commissioner Gasaway, to enter into executive session. Commissioners Ayers, Bagley, Gasaway, Palmer, Atha and Dixon voted in favor.

At 7:40 p.m., Commissioner Gasaway made a motion, seconded by Commissioner Bagley to return to regular session. Commissioners Ayers, Bagley, Gasaway, Palmer, Atha and Dixon voted in favor. No votes were taken while in executive session.

Commissioner Palmer made a motion to adopt a resolution and order consenting to the condemnation of the Denny property. Commissioner Dixon seconded the motion; voted and carried unanimously. (*This property condemnation is for the Hard Labor Creek Reservoir Project.*)

At 7:41 p.m., Commissioner Atha made a motion, seconded by Commissioner Gasaway, to adjourn the meeting. All voted in favor.

All documents of record for this meeting are on file in either the addendum book or auxiliary file under this meeting date.

KEVIN W. LITTLE, CHAIRMAN LETA P. TALBIRD, CLERK

CLINTON AYERS, DISTRICT 1 CHUCK BAGLEY, DISTRICT 2

VICKIE M. GASAWAY, DIST. 3 LAMAR PALMER, DISTRICT 4

GERALD ATHA, DISTRICT 5 KIRKLYN DIXON, DISTRICT 6