

**Walton County  
Parks & Recreation Department**

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**Ball Field Rental**

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**Agreement / Release**

I understand that: 1. athletic fields require the following fees & deposits; 2. proof of liability insurance (\$1,000,000 minimum) must be submitted; 3. a staff member(s) must be on duty during the event. The deposit is refundable if the facility and surrounding area are left clean and undamaged. The rental fee, staff fee, fence fee, etc. are non-refundable.

The deposit, reservation form, and insurance policy must be submitted at booking. Other fees (rental, staff, fence etc...) are due on the first workday following the event.

**Fee Structure**

Field Rental Fee: \$35.00 per game

Additional Rental Fee: \$50.00 per game  
(for games starting at 10:00 PM or later)

Deposit: \$150 per event

Marking Fee: \$200 per field (football & soccer)

Portable Fence Fee: \$75 per field  
(removal or installation)

Staff Fee: \$18 per hour per facility (when available)

Tur-Face: \$10 per bag

Payable to: Walton County BOC  
(attach copy of drivers license)

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I understand that I am responsible for the facility used. I agree to leave the facility in the same condition as it was found. I agree to pay for any physical damages to the property which may occur during the period of time which I am using it. I agree to turn-off all lights, water, dispose of debris, etc. before leaving. I am aware that alcoholic beverages are not allowed on property owned and operated by the Walton County BOC Parks & Recreation Department.

I hereby waive, release, absolve, indemnify, and agree to hold harmless the Walton County BOC Parks & Recreation Department from any and all liability arising out of any injuries or loss suffered by myself or a member of my party which may occur during the use of said facility.

The Walton County BOC Parks & Recreation Department reserves the right to withdraw this agreement due to:

1. **Scheduling Difficulties** - Given one (1) week notice, individuals or organizations will have to make other arrangements for facility use.
  
2. **Weather Conditions** – Tournaments / games may be canceled due to weather conditions which may cause damage or injury to participants, spectators, or fields.

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**Organization (print)**

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**Individual or Representative (print)**

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**Signature**

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**Date**

(please complete reverse side)

# Reservation Information

Facility	Fields
_____ Coker Park	Field <u>  #1-North    #2-South  </u>
_____ Criswell Park	Field <u>  #1  #2  #3  #4  #5  #6  #7  </u>
_____ Felker Park	Field <u>  #1-FB    #2-FB  </u>
_____ Felker Park	Field <u>  #3-SC    #4-SC  </u>
_____ Felker Park	Field <u>  #5-SC  </u>
_____ Kidd Park	Field <u>  #1-SC  #2-SC  #3-SC  #4-SC  </u>
_____ West Walton Park	Field <u>  #1  #2  #3  #4  </u>
_____ West Walton Park	Field <u>  #5  #6  #8  </u>
_____ West Walton Park	Field <u>  #7-Legion  </u>
_____ West Walton Park	Field <u>  #1-FB    #2-FB  </u>
_____ South Walton Park	Field <u>  #1  #2  #3  </u>
_____ South Walton Park	Field <u>  #4  #5  </u>
_____ South Walton Park	Field <u>  #1-FB/SC  #2-FB/SC  #3-FB/SC  </u>
_____ MACHS-FB	Field <u>  #1-FB  </u>

**Date / Time of Event**

Date: \_\_\_\_\_ Time: \_\_\_\_\_ AM / PM - \_\_\_\_\_ AM / PM

Date: \_\_\_\_\_ Time: \_\_\_\_\_ AM / PM - \_\_\_\_\_ AM / PM

Date: \_\_\_\_\_ Time: \_\_\_\_\_ AM / PM - \_\_\_\_\_ AM / PM

**Event (give full description)** \_\_\_\_\_

**Individual / Organization Information (print)**

Name: \_\_\_\_\_ (same as on check or money order)

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ (H) \_\_\_\_\_ (W) \_\_\_\_\_ (Cell)

**Office Use Only**

Liability Insurance Policy: \_\_\_\_\_ (copy attached)      Drivers License: \_\_\_\_\_ (copy attached)

Deposit:		\$	
Rental Fee:		\$	
Additional Rental Fee:		\$	
Fence Fee:		\$	
Staff Fee:		\$	
Marking Fee:		\$	
Tur-Face:		\$	
<b>Balance Due:</b>	<b>Invoice #</b>	<b>\$</b>	

**Deposit:** \_\_\_\_\_ cash      \_\_\_\_\_ check # \_\_\_\_\_ money order  
 Receipt #: \_\_\_\_\_ Received By: \_\_\_\_\_ Date: \_\_\_\_\_

**Balance Paid:** \_\_\_\_\_ cash      \_\_\_\_\_ check # \_\_\_\_\_ money order  
 Receipt #: \_\_\_\_\_ Received By: \_\_\_\_\_ Date: \_\_\_\_\_