



WALTON COUNTY BOARD OF COMMISSIONERS

Human Resources

303 S. Hammond Drive, Suite 331 - Monroe, GA 30655
Office: 770-267-1329 ~ Fax: 770-267-1415 ~ Email: hr.resume@co.walton.ga.us
Monday – Friday 8:00 a.m. – 5:00 p.m.

JOB OPPORTUNITY Internal and External Notification

WALTON COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

POSITION TITLE: EMS Shift Supervisor for Training FY16-53 **DEPARTMENT:** EMS

ENTRY SALARY: \$17.99 per hour, plus benefits **PAY GRADE:** 18

REQUIREMENTS: This position is responsible for supervising assigned shift activities and administering appropriate emergency medical treatment to victims of accident and other life-threatening situations, operating an Advance Life Support ambulance. Performs a variety of administrative tasks including the ordering and maintenance of emergency medical supplies, ensuring supplies are not outdated, and completing required reports and documents. Routinely checks the operation of the ambulance and related equipment to ensure proper operation and sanitary cleanliness. **Special emphasis is placed on this supervisory position is training of staff. Must be able to work a flexible schedule to accommodate training of staff on all shifts. Must be able to fill in for regular shift supervisors. RÉSUMÉS SUBMITTED WITHOUT AN APPLICATION WILL NOT BE CONSIDERED.**

MINIMUM QUALIFICATIONS: Associate's degree in Paramedic Technology, Emergency Response or related field with a minimum of three to five years of responsible experience in emergency communications and emergency response functions with the ability to provide leadership and supervision over assigned emergency service functions. Any equivalent combination of education, training and experience which provides the requisite knowledge, skills, and abilities for this job will be considered. Must possess, maintain, and/or obtain required certifications as deemed necessary. These include Paramedic's certification and possession of, or ability to ready obtain appropriate state EMS certifications (Advanced Cardiac Life Support, Basic EMT License, and Cardiac Tech License), Incident Command certificates and a valid Georgia driver's license with appropriate endorsement. A minimum of State EMT Instructor Level 2 required. Instructor certification in Advanced Cardiac Life Support & Basic Life Support required. Must be able to obtain instructor certification in Pediatric Advanced Life Support or Emergency Pediatric Course and International Trauma Life Support or Pre-hospital Trauma Life Support.

DEADLINE FOR APPLICATIONS: 5:00 PM – March 2, 2016

REPLY TO: Walton County Human Resources – 303 S. Hammond Drive, Suite 331 - Monroe, GA 30655

POSTED: 02/18/2016