



WALTON COUNTY BOARD OF COMMISSIONERS

Human Resources

303 S. Hammond Drive, Suite 331 - Monroe, GA 30655
Office: 770-267-1329 ~ Fax: 770-267-1415 ~ Email: hr.resume@co.walton.ga.us
Monday – Friday 8:00 a.m. – 5:00 p.m.

JOB OPPORTUNITY Internal and External Notification

WALTON COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

POSITION TITLE: Athletic Aide, Part-Time FY16-62

DEPARTMENT: Parks & Recreation

ENTRY SALARY: \$11.55 per hour, plus pro-rated benefits

PAY GRADE: 8

REQUIREMENTS: Perform basic duties as assigned to facilitate the athletic programs at a designated County site. Duties include coordinating and implementing registration, team placement and coach selection activities. Reception duties, including but not limited to, answering phones, interacting with the public, cleaning facilities including equipment. **RÉSUMÉS SUBMITTED WITHOUT AN APPLICATION WILL NOT BE CONSIDERED.**

MINIMUM QUALIFICATIONS: High school diploma or equivalent.

DEADLINE FOR APPLICATIONS: 5:00 PM – April 5, 2016

REPLY TO: Walton County Human Resources – 303 S. Hammond Drive, Suite 331 – Monroe, GA 30655.

POSTED: 03/22/2016